



847 South 48<sup>th</sup> Street  
Lincoln NE 68510

**Notice of Intention to Vacate**

TO: REALTY WORKS

FROM: \_\_\_\_\_

DATED: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

Please be advised that on \_\_\_\_\_ we intend to move from our residence at \_\_\_\_\_.

We understand that our Rental Agreement calls for 30 days' notice before we move and that this is 30 days' notice. We understand that we are responsible for paying rent through the end of the notice period called for in the rental agreement or until another tenant approved by the management has moved in, whichever comes first.

We understand that our deposits will be refunded within 14 days after we have moved out completely and returned our keys to the management, so long as we leave our dwelling reasonably clean and undamaged.

Reasons for leaving: \_\_\_\_\_

Forwarding address: \_\_\_\_\_

Tenant \_\_\_\_\_ Date \_\_\_\_\_ Tenant \_\_\_\_\_ Date \_\_\_\_\_

Tenant \_\_\_\_\_ Date \_\_\_\_\_ Tenant \_\_\_\_\_ Date \_\_\_\_\_